

Volunteer Commitment

How to SIGN-UP for Volunteer shifts



Each year, Corporate Challenge counts on over 1000 volunteers to help make the Games happen! We simply couldn't run the games without the assistance of the company volunteers!

As part of your company's commitment to Corporate Challenge, your company is required to provide volunteers...PLUS it's a great way to get more of your company participating in the Games!

VOLUNTEER ASSIGNMENTS

As the company coordinator, you will pick the shifts your company wants to work. You will need to log into our sign-up system and choose from all the shifts available.

You will be responsible for making sure you sign up for the number (listed below) based on your division.

All shift choices must be made by **May 15**. If, at that time, you haven't signed up for any shifts, we will assign you to whatever is left!

VOLUNTEER REQUIREMENTS

Each team must supply the following number of volunteer shifts – based on their division. If you are unsure of your division, [click here](#).

Blue Division Teams will need to sign up for 6 shifts

Yellow Division Teams will need to sign up for 8 shifts

Red Division Teams will need to sign up for 12 shifts

Please note that we don't always require the maximum number of shifts from all companies and that there may be slight adjustments to shifts after you sign up.

STEP 1:

Use this link to access the system: **Volunteer [SIGN UP](#)**

STEP 2:

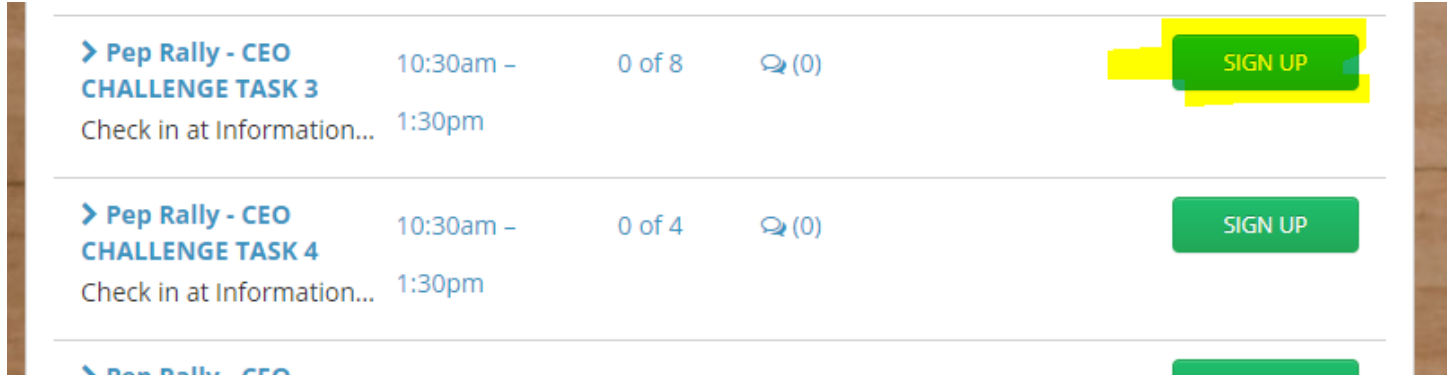
You will see a screen like this:

- Click on the little calendar to see a view of all the dates with shifts available.
- To know what events are on which day – [click here](#) to view the calendar of events.

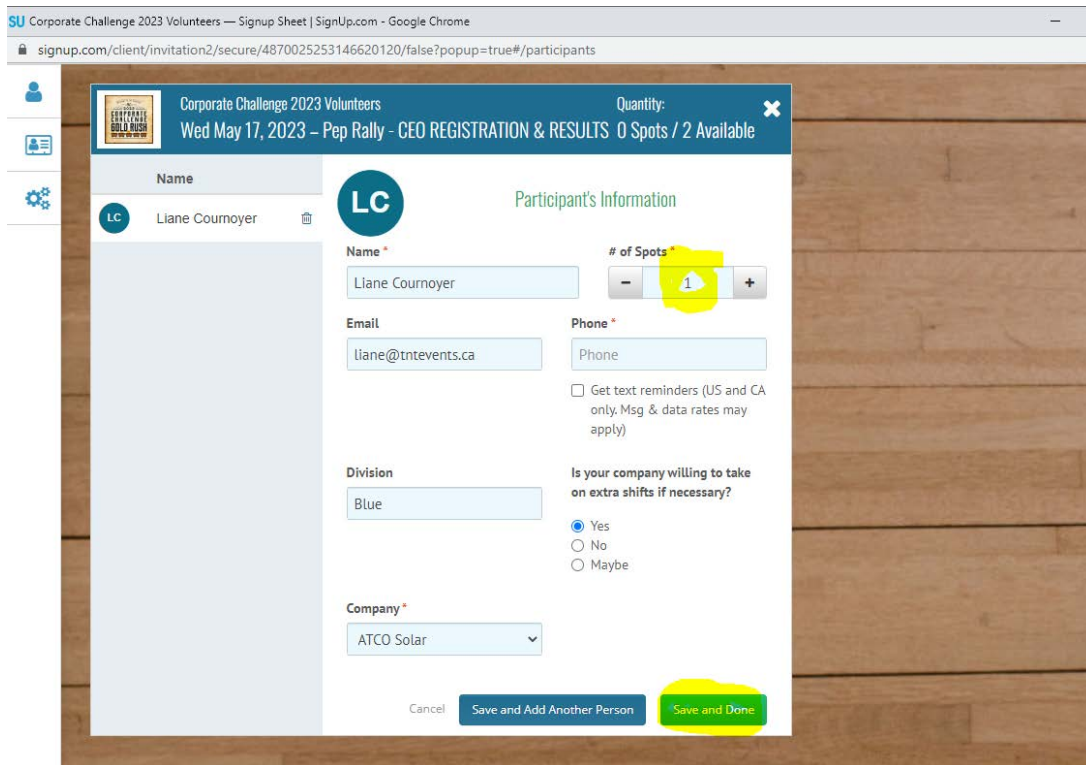
A screenshot of the SignUp.com interface for the Corporate Challenge 2023. The page title is 'Corporate Challenge 2023 Volunteers' with the dates 'Wed May 17, 2023 - Sun Jun 11, 2023'. A banner image says 'WELCOME TO THE BLONDINE 2023 CORPORATE CHALLENGE GOLD RUSH'. Below the banner, there is a 'Find Spots By Date' section with a dropdown menu set to 'May 17, 2023' and a yellow calendar icon. To the right of the date are checkboxes for 'Hide Full Spots' and 'Show My Spots'. Below this, a dropdown menu shows 'Wed May 17, 2023' with '16 of 44 Filled' spots. At the bottom, a table header is visible with columns for 'SPOT', 'TIME', 'FILLED', and 'PARTICIPANTS'.

STEP 3:

Pick the shifts you want to sign up for. As the company coordinator you can sign up for your team or alternately you can send this link to your volunteers and have them sign up individually. Whoever signs up for the shift will receive the reminders. So, if you sign up for another person, you will receive their reminder. For a brief description of the volunteer roles, please [click here](#).



We ask that you only select one shift at a time – this way we know there is a person assigned to each shift. Don't forget to hit Save and Close.



STEP 4:

The software will send you a confirmation email and then a reminder prior to your shift! It's that easy! Just a reminder that your company must sign-up for your division's minimum number of shifts. If we don't have all the shifts filled, and you haven't fulfilled your commitment, we will start assigning!

Email liane@tntevents.ca if you have any questions.